

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, December 10th, 2015.**

Mayor Gunter called the meeting to order at **6:05 PM.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT:	Mayor Gunter	<u>P</u>	Clerk Szymiski	<u>P</u>
TRUSTEES:	Addington	<u>P</u>	Barker	<u>P</u>
	Barry	<u>P</u>	Guzzo	<u>P</u>
	Liddle	<u>P</u>	Nero	<u>P</u>

STAFF:

May (Village Mgr)	<u>P</u>	Crane (H.R. Director)	<u>A</u>	Parker (Finance Director)	<u>P</u>
Chief Weiss (Fire Dept.)	<u>P</u>	Dep. Chief Gunther (Police Dept.)	<u>P</u>	Chief Mulhearn (Police Dept.)	<u>P</u>
Dep. Chief Brenza (Police Dept.)	<u>A</u>	McIntyre (Communication Director)	<u>P</u>	Ziegler (Community Development Director)	<u>P</u>
Dep. Chief Riley (Fire Department)	<u>P</u>	Ramsey (P.W. Director)	<u>P</u>	Dralle (EMS Director)	<u>A</u>
Liljeberg (I.T. Manager)	<u>P</u>	Mielcarski (Admin. Assistant)	<u>A</u>	Richards (Deputy Clerk)	<u>A</u>

ATTORNEY: Zemenak P

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune	<u>A</u>	Independent: Daniel Smrokowski	<u>A</u>
Bugle	<u>A</u>		

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM: None.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
 P=PRESENT Y=YES V=VACATION

Note: The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- There was a Coffee with the Mayor at Westmont Restaurant. Thanked Victor and his staff for hosting on Small Business Saturday and the start of Holly Days.
- Holly Days started the Saturday after Thanksgiving and wanted to thank the Westmont Auto Mile for sponsoring the Frosty and Friends Parade.
- Thank you to the host organizations and all of the sponsors for making this event possible.
- Pictures and video of the parade have been uploaded on the Village website.
- Updated everyone on the 100th Anniversary Committee. We had preliminary discussion to start planning. We plan to meet at the beginning of 2016 and we will probably have quarterly meetings.
- We had an opportunity to meet with TECO regarding the development of a Sister City Program. The idea is to get a program going for exchange students.
- Asked the two Chiefs to the podium to present a customer service award.
 - Fire Chief Weiss presented an award to Fire Deputy Chief Riley with the Fire Department Customer Service Award.
 - Police Chief Mulhearn presented an award to Rosanne Terry from the Police

Department.

- The Mayor congratulated both recipients.

Clerk Szymski

- Thanked everyone who participated in the Rotary Ugly Sweater 5K.
- The Coat Drive is still going on in the Village, so if you have any gently used items, please bring them in.
- Requested an executive session for reviewing, accepting, and releasing the executive session minutes.

Attorney Zemenak

- Requested an executive session to discuss the following matters:
 - Meeting with an external auditor to discuss internal controls pursuant to 5 ILCS 120/2(c)(29) of the Open Meetings Act.
 - Setting the price for the sale of Village owned property pursuant to 5 ILCS 120/2(c)(6) of the Open Meetings Act.
 - Semi-annual review of closed session minutes pursuant to Section 2(c)(1) of the Open Meetings Act.

Village Manager May

- Reminded everyone that we will not be having a meeting on December 24, 2015. That is why our agenda has many items to address.
- Recapped the December 2nd Strategic Plan meeting. Final comments are still being drafted.
- Reminded everyone that Village Hall and other administrative offices have different hours now. We are open from 8am to 4pm Monday through Friday.

Trustee Barker

- Promoted the Adopt-a-Hydrant program as we are approaching snowy weather. The Fire Department would appreciate the help with digging out the hydrants.
- If you are on a school route, as the kids walk to school, please try to clear the corners of the block where the snow tends to pile up. That way it is safer for the kids who walk to school.
- The next Community Development Meeting will be on January 21st at Village Hall.
- Reported that we have some new people being appointed for Westmont First.
 - Karen Mackert
 - She introduced herself to the Board.
 - Shannon Hancock
 - Introduced herself to the Board.
 - Larry Forssberg
 - Addressed the Village Board.
 - Amy Quatrone
 - Carmen Higgins

Trustee Guzzo

- Recapped the Finance Committee Meeting from earlier today. The committee discussed penalty waivers on water bills, banking reviews, status of RFP and RFI, e-bills were also

discussed.

- The next Finance Committee Meeting will be January 7th, 2016.
- Have a happy and safe holiday season. Please enjoy the holidays.

Trustee Nero

- Thanked the Mayor for a fine Holly Days Parade.
- Encouraged people to try Pompei. The restaurant has made really great improvements.
- Orange Theory gives out one free workout session and they work you out really hard.
- The next Public Safety meeting is February 4th, 2016. Invited Fire Chief Weiss to the podium. Then invited Police Chief Mulhearn.
 - Fire Chief Weiss talked about the EMA and presented the new Officers: David Lincoln, Chris Switek, John McClory.
 - Deputy Chief Riley talked about free smoke detectors available through the Fire Department Headquarters. Please call 630-981-6400 and ask for Chris Hardy. We are trying to reach out to the public and make sure they are protected.
 - Police Chief Mulhearn talked about a press release that just went out in response to what is going on in the country. If you see something suspicious please report it. The saying goes, if you see something, say something. Also remember if you are calling to report something from a cell phone, you must tell them the address or where you are. The cell phones get routed to the county, not the specific town you are in. We wish you a safe and happy holiday season.

Trustee Addington

- We did a tour with Economic Development visiting several video gaming cafes. It was a good tour and full of information.
- The Economic Development Committee will meet in 2016 on January 7th at Village Hall.
- Introduced John Campbell from Woodgrain Pizzeria. The ribbon cutting will be Thursday, December 17th. John talked about the business and the product that they serve.
- Pompei is also having a ribbon cutting on December 16th.
- Have a Great Christmas and Happy New Year. With the weather being good, please watch out for kids playing.

Trustee Liddle

- The next Administration Committee meeting will be January 7, 2016.
- Sign up for Facebook. The Village started this page about 2 years ago. Today we have over 725 Facebook friends, and in the last 30 days, we've had 5,622 hits.
- Wished everyone a happy holiday season.

Trustee Barry

- Expressed sympathy and condolences for the family of Grace Snyder-Kubica.
- Recapped the Public Works Committee meeting from earlier today.
 - We discussed the water fees and current stormwater practices. The Downers Grove Sanitary District will be upgrading their sanitary lines and manholes in the spring. Later tonight we will be discussing the approval of a new hot patcher, that is on the agenda.
 - The Environmental Improvement Committee will be having 6 guest speakers in the first quarter. That will be coordinated with the Westmont Library.

- The Mayor is considering two new board members, Barbara Alvarez and Erin Kennedy.
 - Erin Kennedy introduced herself and addressed the Village Board.
- Holiday lights are being recycled at the Fire Department Headquarters.
- Wished Everyone a Merry Christmas and a Happy Holiday Season.

PUBLIC HEARING

PROPERTY TAX LEVY HEARING

Board to conduct a public hearing regarding the property tax levy.
There were no public comments.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Addington** to approve the consent agenda items A, B, C and D.

(A) VILLAGE BOARD MINUTES: Board to consider approving the following minutes:

- Village Board Meeting - November 12, 2015
- Special Meeting (Lunch with the Mayor) - October 17, 2015
- Special Meeting (Strategic Plan) - November 16, 2015
- Special Meeting (Strategic Plan) - December 2, 2015

(B) FINANCE ORDINANCE #15: Dated **December 10, 2015**, in the amount of
\$ 2,935,795.49

(C) OCTOBER FINANCIAL REPORT:

Board to consider a motion to accept the financial report submitted for the month of October 2015.

(D) PURCHASE ORDERS

11037780	Westmont Chamber of Commerce	\$ 16,376.00
11037681	Westmont Park District	8,503.71
11037707	I/O Solutions	7,594.99
11037832	Community Unit School District 201	7,368.07
11037777	Westmont Fire Department 2% Association	31,720.97
11037633	Global Emergency Products	18,606.73

11037788	Burns & McDonnell	13,363.63
11037806	Vidito Tree Experts	28,531.50
11037694	Display Sales Corp	8,758.50
11037715	Galva Road Equipment	23,380.00
11037659	West Town Refrigeration Corp	7,020.00
11037708	Pro-Tech Security Sales	8,875.00
11037709	Public Safety Direct	32,900.00
	Total of Purchase Orders	\$ 212,999.10

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #1

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

UNFINISHED BUSINESS

NEW BUSINESS

(2) WESTMONT ENVIRONMENTAL IMPROVEMENT COMMISSION APPOINTMENTS

Mayor Gunter addressed the Board on this item.

Motion by **Trustee Barry** to consider a motion approving Mayor Gunter's appointments to the Environmental Improvement Commission to serve the unexpired terms left by the resignation of members.

- Barbara Alvarez - new appointment
- Erin Kennedy - new appointment.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #2

Ayes: Guzzo, Liddle, Nero, Barry, Barker, and Addington.

Nays: None.

Absent: None.

Present: None.

(3) WESTMONT FIRST COMMITTEE APPOINTMENTS

Mayor Gunter addressed the Board on this item.

Motion by **Trustee Liddle** to consider a motion approving Mayor Gunter's appointment of 5 new members to the Westmont First Committee including Larry Forssberg, Shannon Hancock, Carmen Higgins, Karen Mackert, and Amy Quattrone.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Nero, Guzzo, Liddle, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(4) PLANNING AND ZONING COMMISSION APPOINTMENT

Mayor Gunter, Community Development Director Ziegler (read a letter from Greg Pill), Ed Richard, and Wally Van Buren addressed the Board on this item.

Motion by **Trustee Addington** to consider a motion approving Mayor Gunter's reappointment of Ed Richard and Wallace Van Buren to the Planning and Zoning Commission.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Guzzo, Barry, Liddle, Nero, Barker, and Addington.

Nays: None.

Absent: None.

Present: None.

(5) 321 N GRANT STREET - PLAT OF EASEMENT AND VACATION

Community Development Director Ziegler addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving the following requests from Lori Buschauer for 321 North Grant Street in the R-3 Single Family Detached Residence District:

1. Plat of Vacation request.
2. Plat of Easement request.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #5

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(6) FIRST MIDWEST BANK

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance selecting a vendor for Banking Services and approving a contract in accordance with terms and conditions presented in the Request For Proposal (RFP) and the Bank's Proposal.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #6

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(7) ABATEMENT OF TAXES

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance approving the abatement of taxes heretofore levied for the year 2015 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2013A and its General Obligation Bonds (Alternate Revenue Source), Series 2013B of the Village of Westmont, DuPage County, Illinois.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(8) PROPERTY TAX LEVY

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance adopting the 2015 Tax Levy Ordinance in the amount of \$8,395.840.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #8

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(9) 2014-15 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Finance Director Parker and Joe Lightcap addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance accepting the FY 2014-15 Comprehensive Annual Financial Report (CAFR).

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #9

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(10) AMENDMENT TO INTERGOVERNMENTAL AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES

Public Works Director Ramsey addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance approving an Amendment to the Intergovernmental Landscape Maintenance and Mowing Agreement between the Westmont Park District and the Village of Westmont.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #10

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(11) EAST RICHMOND ST. WATER MAIN REPLACEMENT PHASE 1 ENGINEERING

Public Works Director Ramsey addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving an Engineering Services Agreement with Baxter and Woodman for Phase 1 engineering on East Richmond Street from Wilmette Ave. to Richmond Avenue to replace the 4" water main.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #11

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(12) MODIFICATION TO LIQUOR SALE HOURS

Deputy Liquor Commissioner Gunther and Bill Carlson (Uptown) addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance modifying Chapter 10, Section 84 (1-3) Hours of operation, allowing for the retail sale of alcohol to begin at 7:00 a.m. daily.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #12

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(13) AMENDMENT TO EMPLOYEE AGREEMENT

Village Manager May and Police Chief Mulhearn addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving an Amendment to the Employment Agreement with the Police Chief.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #13

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

MISCELLANEOUS:

- Trustee Addington spoke about the gaming licenses.
- The Mayor wished everyone a happy holiday season for the Board.

(14) CLOSED SESSION: As requested by **Village Clerk Szyski** and **Attorney Zemenak**, a motion was made by **Trustee Addington** to move into Executive Session at 7:31 PM to discuss the following:

- Meeting with an external auditor to discuss internal controls pursuant to 5 ILCS 120/2(c)(29).
- Setting the price for the sale of Village owned property pursuant to 5 ILCS 120/2(c)(6).
- Semi-annual review of closed session minutes pursuant to 5 ILCS 120/2(c)(21).

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #14

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(15) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Nero** to move out of Executive Session and to reconvene the regular Board meeting at **8:44 pm**.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #15

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(16) ADJOURNMENT: Motion by **Trustee Liddle** to adjourn the meeting. Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #16

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

MEETING ADJOURNED AT 8:45 PM

ATTEST:

APPROVED:

Virginia Szyski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 7th day of January, 2016.